

\$35.00 for 1APS/2 APS Convenience Store/Incidental Sales, Temporary Licenses or Change of Name
\$135.00 All others (Ex: on-premise consumption, package liquor)



ALCOHOLIC BEVERAGE ESTABLISHMENT STATE LICENSING

SEMINOLE COUNTY PLANNING & DEVELOPMENT DIVISION RM 2028
1101 East First Street Sanford FL 32771 (407) 665-7441

Name: _____
Name of establishment: _____
Address of establishment: _____ City: _____ Zip code: _____
Phone number of establishment: _____
Email address: _____

Is the property available for inspection without an appointment? ☐ Yes ☐ No

What is the current use of the property? _____

What is this request for? check all that apply:

- ☐ License Renewal
- ☐ License Update (*corporate identity changes*)
- ☐ New License
- ☐ Temporary or Event License

Event name and location: _____

☐ **License type:** _____

☐ Restaurant where a majority of profit is from the serving of meals.

For a new license, a Special Exception is required for a bona fide restaurant that is within 1,000 feet of a church or school.

☐ Bar or Restaurant where a majority of profit is from the serving of alcohol.

For a new license, a Special Exception is required for any establishment selling alcoholic beverages (on-premise or off-premise consumption) where the sale of alcohol is the primary business.

☐ Package Store where alcohol sales exceeds 10% of net floor area.

For a new license, a Special Exception is required for any establishment selling alcoholic beverages (on-premise or off-premise consumption) where the sale of alcohol is the primary business.

☐ Incidental Sales, ex: convenience or grocery store where alcohol sales do not exceed 10% of net floor area.

Provide a floor plan showing the overall square footage and the area of alcohol sales.

☐ Other: _____

REQUIRED ATTACHMENTS:

- ☐ ***Proof of Separation Affidavit SCLDC 30.1353(b)(4). This information can be obtained from the Property Appraiser***
- ☐ ***Copy of DBPR License Form Section 5: Description of Premises.***

Signed: _____

FOR OFFICE USE ONLY

Date Submitted: _____	Reviewed By: _____
Tax parcel number: _____	Zoning/FLU _____
Notes: _____	

ALCOHOLIC BEVERAGE ESTABLISHMENT

PROOF OF SEPARATION AFFIDAVIT

This notice is to certify that we, _____ whose physical address is _____, and parcel I.D is _____, meet the Alcoholic Beverage Establishment Separation Requirements set forth in the Seminole County Land Development Code per Sec. 30.1353(4); for the purpose of obtaining a _____ Alcoholic Beverage License.

The closest church is _____ feet (measured along the shortest possible line lying entirely within public rights-of-way, such measurement being between the nearest entrance to the alcoholic beverage establishment and the nearest point on the plot occupied by the church), whose parcel I.D is:_____.

The closest school is _____ feet (measured air-line, as the crow flies, from lot line of establishment to lot line of school), whose parcel I.D is _____.

The closest residential property is _____ feet (measured by shortest distance traveled by pedestrian from entrance of establishment to nearest property line of a residential zoning district or residential land use classification).

The closest residential property is _____feet (measured by the closest vertical building extremity of the establishment to the nearest property line of a residential zoning district or residential land use classification).

Signed: _____ (APPLICANT)

Printed: _____

Date: _____

NOTARY PUBLIC:
State of Florida
County of: _____

The above was sworn to and acknowledged before me this _____ day of _____, 20__ by _____ who is personally known to me____, or has produced _____ identification.

Notary Public Signature: _____

Printed Name: _____

My Commission Expires: _____

Notary Seal:

SPECIAL EXCEPTION REQUIREMENTS:

Sec. 30.1353. Alcoholic beverage establishments.*

(a) Approvals on state alcoholic beverage licenses.

(1) Whenever any approval, consent, authorization or similar request is made by an applicant, agency, property owner or any other person or entity relative to the appropriateness, land use or zoning consistency or conformity, or other similar action pertaining to location or siting of a business, person or entity distributing, selling, or bartering any alcoholic beverages; an application for the requested action shall be made on a form prescribed by the planning office which form shall, at a minimum, describe the uses which will occur on the property.

(2) To implement approval of the requested action, a development order shall be issued in accordance with this Code in a manner and form that provides that the uses identified on the application shall be uses to which the property shall be limited and that the provisions of the development order shall run with and burden the property.

(b) Performance standards.

(1) *Definitions.* For the purpose of this section the following definitions shall apply:

(A) *Bona fide restaurant.* An establishment where a majority of sales and profit is from the serving of meals and not from the serving of alcoholic beverages. The determination of whether an establishment is a bona fide restaurant shall be made by the Planning Manager.

(B) *Incidental sales.* In the case of an establishment selling groceries and household dry goods, if the floor area for the sale of alcoholic beverages does not exceed ten (10) percent of the net sales floor area the sales from alcoholic beverages shall be deemed incidental. In the case of a bona fide restaurant, if a majority of sales and profit is from the serving of meals and not from the serving of alcoholic beverages, the sales from alcoholic beverages shall be deemed incidental.

(2) *Special exception required.* Any establishment selling alcoholic beverages, either for on-premise or off-premise consumption, where the sale of alcoholic beverages is not incidental to other products offered for sale, must apply for and be granted a special exception by the Board of Adjustment before selling alcoholic beverages. The Board of Adjustment may also grant a special exception to allow a bona fide restaurant, located within one thousand (1,000) feet of a church or school, to serve alcoholic beverages with meals. Said special exception may only be granted in those zoning classifications that allow alcoholic beverage establishments as a conditional use.

(3) *Landscaping and buffer requirements.* Active/passive buffer setback standards (section 30.1232) shall be applied to on-premise consumption alcoholic beverage establishments. However, these standards shall not apply to on-premise alcoholic beverage establishments that are part of a planned shopping center unless the Board of Adjustment finds that off-site impacts require such setbacks.

SEPARATION REQUIREMENTS:

(4) *Separation requirements.* Any establishment selling alcoholic beverages for consumption on-premise shall maintain the following separation from all churches, schools, and property assigned a residential zoning classification or land use designation, or like establishments:

(A) *Churches.* No closer than one thousand (1,000) feet measured along the shortest possible line lying entirely within public rights-of-way, such measurement being between the nearest entrance to the alcoholic beverage establishment and the nearest point on the plot occupied by the church.

(B) Schools - public, private, and parochial. No closer than one thousand (1,000) feet air-line measurement from lot line of the **alcoholic** beverages establishment to the nearest lot line of the school.

(C) Residential properties. No closer than the following; provided, however, that bona fide restaurants and establishments that are located in and are part of a planned shopping center shall not be subject to these restrictions:

(i) Five hundred (500) feet, measured along the shortest possible distance traveled by a pedestrian from the entrance of the **alcoholic** beverage establishment to the boundary of any property assigned a residential zoning classification or land use designation.

(ii) One hundred (100) feet from the closest vertical building extremity of the **alcoholic** beverage establishment to the boundary of the nearest property assigned a residential zoning classification or land use designation.

(D) Like establishments. **Alcoholic** beverage establishments that are not part of a planned shopping center shall not be located nearer than five hundred (500) feet from a like establishment. Example, no cocktail lounge may be located within five hundred (500) feet from another cocktail lounge. Measurement shall be between building entrances along the shortest possible line lying entirely within public rights-of-way.

Job Request
Sara Hunsinger
Special Projects Coordinator
407-665-7515

David Johnson, CFA, ASA
PROPERTY APPRAISER
SEMINOLE COUNTY, FLORIDA

Date: _____
Customer: _____
Address: _____
Phone: _____

Job Specifics:

The closest church is _____ feet (measured along the shortest possible line lying entirely within public rights-of-way, such measurement being between the nearest entrance to the alcoholic beverage establishment and the nearest point on the plot occupied by the church), whose parcel I.D is _____.

The closest school is _____ feet (measured air-line, as the crow flies, from lot line of establishment to lot line of school), whose parcel I.D is _____.

The closest residential property is _____ feet (measured by shortest distance traveled by pedestrian from entrance of establishment to nearest property line of a residential zoning district or residential land use classification).

The closest residential property is _____ feet (measured by the closest vertical building extremity of the establishment to the nearest property line of a residential zoning district or residential land use classification).

*The measurements provided by the Property Appraiser's Office on this form are not survey accurate. The measurements are based on maps used for assessment purposes only.